

EJERCICIO 4

CARTA

2, Freedom Park

Kampala, 21217

October 10, 2011

Good & Healthy Catering

11, Oak Avenue

Kampala, 21213

Dear Mr. Williams:

Comentario [fred1]: Letters in English start with a comma.
"Dear Mr Williams,"

I am writing to express my **extrem** dissatisfaction with "Good & Healthy Catering" service, in relation to the UE Services and Resources Department.

Comentario [fred2]: extreme

As I stated in several conversations with your manager, there have been a number of deficiencies regarding **to** the mess **that can occur no longer**. The transport of the food **were** almost always late; the staff behaved in an absolutely rude way with some of the European civil servants; the food was scarce **in more** than one occasion, and we have had some people sick **due to the lack of a food anayst**.

Comentario [fred3]: Erase

Comentario [fred4]: "that are not acceptable" would be more appropriate.

Comentario [fred5]: was

Comentario [fred6]: on

Comentario [fred7]: "due to insufficient food inspections"

The explanation given by your administrator is that an important part of the kitchen staff left the firm during the last month. This circumstance, that I recognize is beyond your control, could have been improved by means of a few actions. Should the firm **had** hired some more workers or even if the personnel had been redistributed, the staff's timetable would have been more **comfortable** and the described service's problems would not have appeared.

Comentario [fred8]: have

Comentario [fred9]: amenable

All these solutions were proposed to your manager; however, as I am sure you will understand, I was very **dissapointed** to find that not only were the main aspects of our contract obviated but that my own suggestions went unnoticed as well.

Comentario [fred10]: disappointed

Under the circumstances, I will be forced to take legal action to protect the rights of the civil servants sick with food poisoning; and disgusted by all these events I regret to inform you that our department will cancel the current contract with your company with immediate effect.

Your sincerely,

(signature)

David Martínez

COMMENTS:

Some very good structures used that show a higher level of complexity. A few spelling errors that could have been easily avoided and limited errors of vocabulary.

Please read comments for further information.