

European Agency For Refugees
82, Amarganda road.
Kampala 21111. Uganda.
21th September 2011

Lt. Jones.
Fast Food Company.
50 Lion road.
Kampala 23330.
Uganda.

Dear Sir,

I am writing to convey to you that the service that your company has been providing has worsened substantially during the last three months.

Firstly, the quality of the food has decreased considerably during this period. This fact has been noticeable since you changed your main supplier. Over these three months, fruits and vegetables have almost been eliminated from the menu, including an important amount of frozen food instead. Not only have these facts undermined the quality of the food, but it will also affect the health of our personnel in the long run.

Comment: "they", plural, porque se refiere a "facts".

Secondly, there have been several complaints regarding the cleanliness of the dining facility. These complaints were previously reported several times, but your company has always argued that it lacks personnel since some of them left the company. This seems to be a major problem, since it has been reported a plague of cockroach.

Comment: Mejor "of its workers", para que quede claro a qué se refiere (ya que "them" es un plural, luego hay un pequeño problema al remitirlo a "personnel", que se usa como un singular).

It can be argued that, had your company invested in personnel, these shortcomings would have been solved. It would have been desirable that you had hired personnel in order to replace those who left the company; this measure as well as a raise of the salaries would have prevented workers looking for another job, thus it would have enhance the standard of the service as well.

Comment: "since a plague of cockroaches has been reported". La estructura del "it" anticipatorio del sujeto sólo se usa cuando dicho sujeto es un infinitivo o una oración ("it is xxx to do..." o "it is xxx that...").

After taking into consideration the aforementioned, I regret to inform you that there has been a clear breach of contract; therefore, our agency has decided not to renew the current contract that will be terminated by the end of this year. However, and in order to avoid a massive dismissal, * employees will be granted a job in the prospective food service company as long as they fulfill all the requirements.

Comment: "a rise in wages" es la expresión habitual.

Comment: Este fragmento es mejor ponerlo entre comas.

Comment: "prevented workers from looking for..."

Comment: "enhanced", participio.

Comment: Mejor puntualizar: "...dismissal of workers..."

Thank you for your service.

David Martínez

Tareas requeridas	Bueno	Parcial	Pobre	Posibles tareas del examen escrito	TAREA
					Comentario del corrector
					Las tareas propuestas se cumplen.
					La corrección llega hasta el asterisco (250 palabras + 10% aprox.).
				DESCRIPCIÓN	
				NARRACIÓN	
				INSTRUCCIONES Y DIRECCIONES	
				RELATO DE HECHOS	
x	x			FORMULACIÓN DE HIPÓTESIS	
x	x			DEFENSA DE UNA OPINIÓN	
				SUGERENCIA	
				ANÁLISIS DETALLADO DE UNA SITUACIÓN	
CONTENIDO	Puntos fuertes			La estructura es lógica. El estilo es apropiado. El texto presenta una buena cohesión. El mensaje llega al lector: el texto es claramente inteligible.	
	Puntos débiles				
PRECISIÓN	Se observa buen manejo de las estructuras complejas y el vocabulario abstracto.				