

David Martínez, UE International Delegation for Africa

Personnel, Support and Services Manager

John Cameron,

Catering Company Manager

On 14th of October 2011

Dear Mr. Cameron,

As a result of our previous talks, and taking into account the blatant breach of contract, I am not pleased to inform you that UE International Delegation for Africa rescinds the signed contract with your Catering Company.

With respect to this decision, it has not been easy. After reflecting on the matter for a long time, we can not assume so many faults. The problems have been notified some weeks ago but nothing has been done to solve them. A demanding mission for our troops requires support Companies capable of accomplishing all the clauses of the signed contract.

Firstly, your Company failed in the quality and quantity of foods (failure to comply with 2-1 clause). It is a consequence of basing all food resources on local enterprises. If only you had assured basic supplies with reliable international companies, you would have avoided this drawback.

Secondly, the service cannot operate with so few staff. I highly recommend you to increase the staff. In spite of this, you used this problem to justify all the others. As an average, people have to wait 45 minutes in the line. It is unacceptable that troops patrolling outside do not have the take away food ready on time. Due to these, the lack of personnel in your facility is detrimental for the operations. If you had had some problems to maintain your kitchen staff you should have satisfied their demands until you have got new ones.

All the points considered, it is evident that we cannot continue our trading relations.

Comentario: Logra analizar una situación y especular sobre las medidas que se podían haber tomado para evitarla. En esta última tarea tiene aciertos pero también comete algunos errores.

El estilo es muy adecuado. Usa algunas expresiones idiomáticas interesantes.

El desarrollo del texto es muy correcto pero creo que el último párrafo es algo breve y precipitado. Yo lo elaboraría algo más.

Repase el uso de los tiempos pasados y de los tiempos verbales en las oraciones condicionales.

xxx xx 15/10/11 12:11

Comentario [1]: Good

xxx xx 15/10/11 12:11

Comentario [2]: This sounds ironic.

xxx xx 15/10/11 12:11

Comentario [3]: Word order: the contract signed

xxx xx 15/10/11 12:12

Comentario [4]: Grammatically correct, but awkward. Perhaps: **Making this decision** has not been easy.

xxx xx 15/10/11 12:13

Comentario [5]: Since it happened a few weeks ago, you must use the past simple: the problems **were notified** a few weeks ago,...

xxx xx 15/10/11 12:13

Comentario [6]: Better: This is...

xxx xx 15/10/11 12:25

Comentario [7]: Grammatically correct, but unnatural. Perhaps: This is a consequence of **relying solely on local food suppliers**.

xxx xx 15/10/11 12:17

Comentario [8]: You must specify what **these** refers to? Perhaps: these **problems**

xxx xx 15/10/11 12:18

Comentario [9]: Second conditional: If you **had** problems to maintain your kitchen staff, you should have satisfied their demands until you **found** a replacement.