

29 Ukalunga street
5005 Kenia City

October 14, 2011

Mr. Andres Lunguago
General Manager
Kinsasas Catering Services (KICASE)
325 Forest Avenue
5020 Kenia City

Dear Mr. Lunguago,

I am the person appointed by the UN here in Kenia City to be responsible of the Logistic support given to the UN members. Since several months we have been receiving complaints from UN members regarding the behavior of your staff attending the self-service line in our canteen.

Only for giving you a clear idea of what kind of behavior we are complains, it is absolutely disgusting to see how one of the waitress is introducing his finger in the meal to taste it after having extracted it from his nose. Similarly, dots of mold in fruits were frequently observed.

We have been tried to solve all the deficiencies raised to us by speaking with your Team manager Mr Montoto. Unfortunately, Mr Montoto seems to be infected by the same virus of bad behavior as his team. He not only was unwilling to have a meeting with us, but also shouted at us saying that a lot of member of the kitchen left the company during the last month.

If that would be the real problem, a really good self-respecting Manager interested in doing his work properly, would had been aware of the situation in the early state, and could have solved it in a satisfactory manner. He could have inquired the people who leaved the company the reasons for leaving. He could have realized surveys among the personnel of the company analyzing the grade of satisfaction in working for the company. He could have implemented the requirements the workers have expressed in the surveys, so that the whole problem would have been solved in the early state. But there were no hints of any work done to find a solution. XXX

Taking into consideration what has been previously mentioned, I regret to inform you that this attitude from Companies working for UN is totally and absolutely

Comment [B1]: Poor preposition, correct: "for"

Comment [B2]: Poor preposition, correct: "For"

Comment [B3]: Awkward construction, suggest: "To give"

Comment [B4]: Poor construction, use passive, correct: "is being complained about,"

Comment [B5]: Poor construction, correct: "On one occasion one of the waiters introduced his finger into a dish which was being prepared"

Comment [B6]: Poor adverb choice, the two complaints are not similar, suggest: "Additionally"

Comment [B7]: Always singular, correct: "fruit"

Comment [B8]: Poor verb form, correct: "have tried"

Comment [B9]: Poor word relationship, 'solve' a problem, but correct a deficiency, correct: "correct"

Comment [B10]: Poor verb choice, correct: "pointed out" or "shown"

Comment [B11]: Weak word order, correct: "was not only"

Comment [B12]: Correct: "kitchen staff"

Comment [B13]: Poor application of conditional, correct: "was"

Comment [B14]: Weak vocab, correct: "stages"

Comment [B15]: Insert preposition 'of'

Comment [B16]: Poor verb form, correct: "left"

Comment [B17]: Suggest possessive 'their'

Comment [B18]: Weak verb choice, correct: "carried out"

Comment [B19]: Eliminate, poor verb tense.

Comment [B20]: Weak vocab, correct: "stages"

Comment [B21]: Maximum length exceeded (275 words)

unacceptable. Therefore, I will have no choice but to rescind our contract with your company.

Yours faithfully

Mr. D. Martinez

Tareas requeridas	Bueno	Parcial	Pobre	Posibles tareas del examen escrito	<div>TAREA</div> <div>Comentario del corrector</div> <div>With respect to the incorporated tasks you have produced some reasonable speculation, but have not entirely controlled your conditionals. The opinion task is weakened by a number of grammar and vocabulary errors.</div>
				DESCRIPCIÓN	
				NARRACIÓN	
				INSTRUCCIONES Y DIRECCIONES	
				RELATO DE HECHOS	
	X	X		FORMULACIÓN DE HIPÓTESIS	
	X	X		DEFENSA DE UNA OPINIÓN	
				SUGERENCIA	
				ANÁLISIS DETALLADO DE UNA SITUACIÓN	
	CONTENIDO	<div>Puntos fuertes</div> <div>Good format, some good collocations and language is produced.</div>			
<div>Puntos débiles</div> <div>Better use of transitions is possible. Some of the vocab and grammar errors cause the reader to doubt the intended meaning.</div>					

PRECISIÓN	<p>You need to expand your repertoire of verbs and learn their relationship with prepositions and in collocations. You also need to control your production and use of the present perfect a bit better.</p>
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