**EXERCISE 3**

To: Bundessprachenamt School Director

From: SPA NAVY Captain López

Subject: Suggestions about English course

Date: October the 10th

The aim of this document is to present any deficiencies observed during the development of the last English course and to propone some ideas in order to a possible improve for future similar courses.

As far as I am concerned, the number of students in each class shouldn´t be so high, in fact, it should be available at least one or two computers more than students in case of any inconvenient. For instance, some days, two or three students had to be waiting about 50 minutes because there were not enough computers for everyone. It is obvious that it would be ideal to have a computer for each student. Fortunately, the issue could be resolved if the listening class was given in the informatics classroom, although the students have to walk for a 5 minutes period of time

On the other hand, the material employed in education, is not good enough for the recently necessity. On the whole, the audio system is completely obsolete. For example, speakers are bitted as a mouse had been there, they sound like a not coordinated group of keen on jazz. To put it simply, The audio quality is very poor and I strongly recommend that the best course of action would be, simply, to change speakers by personal headphones plugged in each computer and the problem could be solved out.

To conclude, if the name of the course wants to be maintained, and on the basis of the points mentioned above, it would seem that small changes could be necessary, and could collaborate to raise the prestigious of this center until the highest level.

Cpt. López