

From: Cpt. Lopez.
To: German language school director.
Subject: Assessment of the English course.
Date: 15th September 2011.

INTRODUCTION

As requested, the aim of this report is to point out the shortcomings encountered during the last English course that took place in the German Language School (Bundessparachenamt) last week.

DEFICIENCIES

Overall, and regarding the level, the course has fulfilled the expectations; however, there has been a series of shortcomings, which have undermined the standard of the course.

Firstly, it has been noticeable the lack of native teachers. All teachers were German what meant that students could not practice oral interaction with native speakers; since students are supposed to understand native speakers with different accents, this is considered a major drawback. In general, they could only practice English with teachers with a strong German accent, which has undermined their listening skills.

Secondly, students have not lived immersed in an English environment, as it was previously agreed. They were only able to practice English while they were in classes; on the contrary, German was the official language out of the classes. Personnel in charge of facilities such as the library, the dining room and the canteen only spoke in German. This was an acute problem since no students could have taken advantage of their time speaking in English within their leisure time, not to mention that they had to deal with a language they did not know.

FEASEBLE SOLUTIONS

To begin with, the first problem would be solved if the school hired native teacher. This would benefit not only the student but also your reputation. It is well known that, an English school with native teachers is more attractive for any prospective students, which means it would also bring more profits.

Finally, a total immersion in the language would be profitable for the students. XXX It would be necessary that the school provided the student with an English environment, not only in classes but also in common areas. This would require personnel with a high level of English. It may seem a costly investment but it seems the only viable solution.

CONCLUSION

The armed forces are demanding a high level of English of their personnel; due to this, the military should provide them with the best English courses. Your school should improve the areas aforementioned; otherwise, we would be bound to look for other school next year.

Comment [B1]: You have used 'last' twice in this sentence, you are implying that there was more than one course 'last week'.

Comment [B2]: There is quite a contradiction between the clauses here. How can expectations be fulfilled and standards not met at the same time?

Comment [B3]: Poor construction, correct: "the lack of native teachers has been noticeable."

Comment [B4]: Insert definite article 'the'

Comment [B5]: Correct: "which"

Comment [B6]: Unnatural, suggest: "orally"

Comment [B7]: Poor verb choice, suggest: "been"

Comment [B8]: Poor syntax, correct: "outside the classroom"

Comment [B9]: Poor verb form, correct: "could take"

Comment [B10]: Weak vocab, suggest: "during"

Comment [B11]: Plural required, correct: "teachers"

Comment [B12]: Maximum length exceeded (275 words)

Tareas requeridas	Bueno	Parcial	Pobre	Posibles tareas del examen escrito	<div>TAREA</div> <div>Comentario del corrector</div> <div>The tasks have been acceptably performed.</div>	
				DESCRIPCIÓN		
				NARRACIÓN		
				INSTRUCCIONES Y DIRECCIONES		
X	X			RELATO DE HECHOS		
X	X			FORMULACIÓN DE HIPÓTESIS		
				DEFENSA DE UNA OPINIÓN		
X	X			SUGERENCIA		
				ANÁLISIS DETALLADO DE UNA SITUACIÓN		
CONTENIDO		<div>Puntos fuertes</div> <div>Good structure and use of subheadings. The transitions are also very varied and solid.</div>				
		<div>Puntos débiles</div> <div>There are some constructions which, for different reasons, cause the reader to doubt the intended meaning.</div>				
PRECISIÓN		<div>You have depended heavily on the present perfect at times when other tenses might have been more acceptable. Apart from this there are no repeated error patterns.</div>				