

EJERCICIO 3. Informe

To: Director of English Course, BUNDESSPRACHENAMT, Hürth.
From: Captain Luis López, English Language student.
Subject: Report for improving the next year's course.
Date: 6 October 2011.

The purpose of this report is to let Director of English Course advised about students' perspective in certain Course aspects that can be significantly improved for next year.

Having being required to give some feedback regarding the subject; in quality of former student, I have taken the liberty of remarking, in my view, two relevant faults found along the last English Course.

Firstly, the size of classrooms is not big enough for the amount of attendees. Therefore, here, the atmosphere is unhealthy and either taught to stand it. Scarcely can students focus on their own tasks if they really feel uncomfortable for hours.

Secondly, audiovisual lab is in a poor condition since equipment turns obsolete. Such a situation leads that all Computer-Based-Training works to result far degraded. Additionally, many flaws in headphone sets become the interaction with computers a frustrating work.

For all above, two short-term proposals are implicit in the facts exposition: On one hand, the number of students per classroom should be decreased to the half, in accordance with European Union recommendations. And on the other hand, it would be desirable the School to develop an upgrade project for every outdated material that currently does not meet the CBT requirements.

Since it is well-known that the School is continuously searching the excellence, hopefully these points will be taken into consideration.

Very respectfully,

Capt. López.

Comment [B1]: Insert definite article 'the'

Comment [B2]: Insert definite article 'the'

Comment [B3]: Correct: "be advised"

Comment [B4]: Poor word form and preposition, correct: "perspectives on"

Comment [B5]: Verb form error, correct: "been"

Comment [B6]: Suggest: "requested"

Comment [B7]: Insert definite article 'the'

Comment [B8]: Insert article 'a'

Comment [B9]: Weak vocabulary, correct: "flaws" or "failings"

Comment [B10]: Poor vocab, suggest: "during"

Comment [B11]: Insert definite article 'the'

Comment [B12]: Not required, awkward.

Comment [B13]: Poor construction/vocab, meaning corrupted, suggest: "very difficult to endure"

Comment [B14]: Poor word order, correct. "Students can scarcely focus on their own tasks"

Comment [B15]: Insert definite article 'the'

Comment [B16]: Eliminate article.

Comment [B17]: Poor construction, correct: "as its equipment is becoming obsolete."

Comment [B18]: Poor construction, correct: "leads all the computer based exercises to be performed in very substandard conditions."

Comment [B19]: Poor construction, correct: "the many flaws in the headsets make interaction via computers"

Comment [B20]: Insert definite article 'the'

Comment [B21]: Weak construction, suggest: "implicit for the realignment of the course"

Comment [B22]: Poor preposition and article use, correct: "by half"

Comment [B23]: Insert preposition 'for'

Comment [B24]: Poor vocab, correct: "a program for the modernization of the outdated equipment"

Comment [B25]: Correct: "for"

Tareas requeridas	Bueno	Parcial	Pobre	Posibles tareas del examen escrito	<div>TAREA</div> <div>Comentario del corrector</div> <div>None of the tasks is completed to the standards needed for professional levels; the hypothesis has been completely overlooked and the other tasks are only partially acceptable as they both contain errors which difficult their correct interpretation.</div>
				DESCRIPCIÓN	
				NARRACIÓN	
				INSTRUCCIONES Y DIRECCIONES	
				RELATO DE HECHOS	
				FORMULACIÓN DE HIPÓTESIS	
				DEFENSA DE UNA OPINIÓN	
				SUGERENCIA	
				ANÁLISIS DETALLADO DE UNA SITUACIÓN	
CONTENIDO	<div>Puntos fuertes</div> <div>Some good transitions and connectors.</div>				
	<div>Puntos débiles</div> <div>Some poor construction and awkward use of vocabulary cause corruptions of meaning in a number of areas. Also you have not used any subheadings; review unit 8 of the manual for tips in how to format reports.</div>				
PRECISIÓN	You seem to have a very poor relationship with articles; that is something you will have to remedy. You need to get more comfortable in the production of complex sentences, many of those that you attempted here suffer construction and vocabulary problems.				