

Introduction

The aim of this report is to suggest some ideas with the purpose of improving the next English **courses** in the Bundessprachenamt. Having attended a English course in this center, I found some issues where the center could develop new ways in such a way that the students could learn better and more.

Main subjects to be improved

To begin with, I found disappointing the fact that **any book was provided**. Instead of it we received only separated papers, which were being mixed standing during the classes. Furthermore the course too many teachers since the students weren't able to be self-confident. By the way, the number of students per class was too high which we noticed in the speaking class.

Improvements to reach

First at all, you should develop a clear and **full** documentation that would be the basis of the course. Once the basis is built it would be easier to put bricks on it. On the other hand, it would be advisable to have another kind of audio equipment totally different **so that you have and of course a little bit newer**. Moreover, I strongly recommend **to have fewer teachers** belonging to a course. Nowadays **too many than necessary** are occupied and due to it the student has to adapt to a different styles of teaching.

Conclusion

On the whole, **I don't know exactly what you are going to do with my advices** but you will probably advance a step in order to have a more attractive course for your clients.

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Comentario [1]: Typo: courses

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Comentario [2]: Indefinite article: an

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Comentario [3]: To avoid repetition and to simplify: new **methods so that** students...

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Comentario [4]: This is very colloquial. Better: Firstly

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Comentario [5]: I do not understand. Do you mean: **that no books were provided?**

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Comentario [6]: Erase of it: Instead,

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Comentario [7]: This is grammatically correct, but I do not understand what you mean.

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Comentario [8]: This sentence has no main verb. I do not know what you mean.

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Comentario [9]: **By the way** is too informal. Better: **For your information**,...

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Comentario [10]: Explain better: was too high, **something we especially noticed during speaking classes**.

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Comentario [11]: Erase

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Comentario [12]: Better: **complete**

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Comentario [13]: I do not understand this part of the sentence.

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Comentario [14]: To recommend + verb-ing. I strongly recommend **having fewer teachers per course**.

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Comentario [15]: This sentence is confusing. Are there too many or too few teachers? Are they too busy?

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Comentario [16]: I would not say this in a report. You may have doubts about the addressee's response, but you shouldn't mention it. Least of all, in such an informal way. Advice is uncountable: my advice

Comentario: Se centra en las tareas de analizar y hacer sugerencias, pero ha olvidado especular.

Como le indico en las notas hay unas cuantas oraciones que no entiendo. No me queda claro por qué quiere menos profesores en el curso.

Ha mantenido la estructura del informe tal y como viene explicada en el manual. Pienso que la conclusión es demasiado breve y que, como puede leer en la nota, no es lo suficientemente formal y adecuada.

En textos formales evite los conectores propios del lenguaje hablado: by the way, to begin with.