To: Col. Hürth. Director of 1st BUNDESSPRACHENAMT English Course

From: Captain López, (SP Army)

Subject: Report for improving following courses.

Date: 10 October 2011

As requested, this report will try to establish, in the writer’s opinion, the main flaws in the language course we have just finished and to give some feasible solutions to improve it in the future.

It’s necessary to highlight the following ones:

1.- The number of students in each classroom is bigger than advisable, making the participation difficult. This aspect is much more obvious in speaking practices.

2.- There is not enough accommodation inside the school facilities for all students, so many of them have no chance for making use of the learning tools available in them in the afternoon and the evening.

3.- Classes are scheduled with a lunch break, taking up a lot of student’s time for making homework and preparing the next day classes. What’s more, the students have not enough time for having lunch due to the little number of available seats in the Official and NCO mess.

For solving these aspects the following measures should be taken:

1.- To increase the number of available classrooms assigned to this language course, so that the number of students in each one were lower than now.

2.- To provide billeting for everybody attending the course, in order to facilitate the students to improve their results by using the school means and facilities.

3.- To schedule classes in a continuous working day.

4.- If there is not possibility of carrying out the last point, time for lunch must be increased so that students can have it in an easier way.

Despite the fact that the results of this course have been quite satisfactory, if the proposals would be implemented, the outcome will be to improve the students’ skills and, at the same time, to provide them a more comfortable state during the course.

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