**To:** Director of Bundessprachenamt, Hürth, (Germany)

**From**: Capitan López

**Subject**: English Course 03/2011

**Date:** ddmmyyyy

**Proposal to improve the academic excellence at the English course.**

The aim of this report is to evaluate and contribute with some proposal in order to ameliorate the English course we just have realized.

In different conversations among students held after classes, a fact has been confirmed, that five hours of grammar daily is a lot for students that mostly are over thirty. Some of them have claimed that there are very few auxiliary materials like videos and audio files at the library. In addition, some of them have said that teachers are mostly no native English which jeopardize our learning.

It is well known that most of the students and schools of a foreign language spend great effort learning and teaching grammar, whereas the real and first method of communication is the oral language. It would be an excellent idea to reduce the grammar to a master class every day, spending the rest of the hours in learning activities less stressful and more productive such as listening and speaking in English.

It is a matter of fact that an incredible method for increasing the hearing acuteness is listening documentaries in his original language, with subtitles in original language too. It would be ideal if the school library acquires films and audio CD’s with scripts transcription.

Teachers specialized in hearing learning have said that the best way to improve our pronunciation is by getting better ears capacity. Therefore I strongly recommend to contract native teachers, so that our ears get used to the cadence and intonation of good English pronunciation.

To summarize, if the school does not take into account the recommendations suggested in the report, student’s interest in learning will be loosed due to stress and tedium. This situation will jeopardize the level of excellence reached by the school in the last years.

Compiled by

Cap. López