**TASK 01**

Dear Lt. Jones,

My name is Lt. Martinez from the Spanish UN mission, in Kampala.

I am writing this mail because my chief has ordered me to give you some information about this compound, where you will accomplish your mission as an instructor, for four months.

When I arrived here, I was really surprised at the marvelous place where the compound is. Up on a hill and near the seashore, we have a fantastic view. Moreover, the weather is usually warm and sunny.

The compound is composed of three wooden buildings. The dining room, huge and comfortable; the bedroom building, plenty of facilities, and the training center, where there are some classes, a perfect training field, and a large cafeteria.

I am sure that you will have a truly good time in this delightful place.

I hope to see you soon.

Yours Sincerely,

Lt. Martinez

**TASK 2**

Col. Sánchez Artiles Lt. Jorge Martínez

21 Glastone Avenue 13 Sarria Street

Strasbourg H10 234 León 24008

Germany Spain

29th September 2011

Dear Mr. Col. Sánchez,

First of all, I hope that you and your family are really well; in addition, it is my honest desire that your post has been successful because I know that your days, in that amazing country, are about to finish.

As you probably remember, I am stationed in Kampala. One of my colleagues, Cpt. Smith, was posted with you some years ago.

He is tall and well-built. His hair is curly and red. He has a round face with a sharp nose and a funny red knob; besides, his face is full of tiny freckles.

Cpt. Smith is extremely calm and kind. Without hesitation, he is truly trustful and friendly. It is gorgeous to be posted near him.

He loves walking close to the beach and spends reading every kind of book for so long. I am totally convinced that you will surely remember him.

I am looking forward to hearing from you soon.

Yours faithfully,

Lt. Martínez

**TASK 03**

Jorge Martínez

13 Sarria Street

León 24008

29th September 2011

Dear Manuel,

Last week, we received a Spanish ambassador visit. As soldiers, we did an honorable military parade.

My chief, the well-known Col. Pérez, presented the whole unit to him. The ambassador was so amazed at the event that he suddenly started to cry in front of us. Moreover, he even wanted to kiss every soldier.

At the beginning, I was about to laugh, but afterwards I noticed that nobody was able to understand what was happening; however, we could thoroughly feel his true support and strong admiration.

It was something difficult for me to explain; nevertheless, I wish that everybody felt something similar regarding our work.

Best Wishes

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