**TAREA 1**

Dear Lt. Jones,

Before I leave this place, I want you to know more about our installations in Kampala. I haven’t yet received information about your date of incorporation, however I´ll try to describe briefly what the camp is like.

We are located not as close to Kampala as we want but it could have been worse. 20 Km of bad road separates the village from us. This situation wouldn´t be a drawback if we were good supplied. Sadly this is not the case since we depend on local businesses to get food and water.

The situation is worrying and you should take care about that.

**TAREA 2**

Dear Col. Thomas,

I write to tell you about the work done by Lt. Perez who was under your command when you were in Bosnia.

The thing which makes the most enduring impression is his courage in difficult situations where he always stayed calm and took the right decisions. He also knew how to treat his soldiers . On one occasion he could reach our installation despite being attack hardly by terrorists.

As far as I am concerned, Lt. Perez should receive a acknowledgement by OTAN due to his merits.

Yours sincerely

**TAREA 3**

Hi Alfredo,

Apologizes me for not writing to you long time ago but I was recently ill. I had a heart attack and it lasted a lot to regain my health.

Of any of the ways you can imagine what happened to me. I received the Spanish ambassador last week. In the beginning he wanted to see our vehicles as well as our facilities. Later he spoke with the most of the officer in Kampala.

In my point of view, he is trying to establish a agreement with the major of Kampala in so as to create a school in our facilities. It is not easy to carry into effect due to the distance.

Yours sincerelly