EXERCISE 1

Task 1

Dear Lt. Jones,

Our Barracks is located in an old 2nd WW airport 15 km away from Kampala, recently refurbished by the EU. The Barracks is split up into two parts separated by the runway.

The offices and the EU Forces instructors’ accommodations are located in the old buildings on the right hand side of the runway. We also have an entertainment zone, with a gym, and a free internet & communication center.

On the left hand side are located the Somali Forces’ accommodations as well as the training camp with an obstacle course. An old wall of adobe bricks surrounds both parts.

All facilities are well appointed with air conditioning systems, running water and toilets.

I think your stay here will be very rewarding.

Best regards

Lt. Martínez.

Task 2

Dear Lt-Colonel Fox,

Greetings from Kampala, I hope you are enjoying your new post in the North of Scotland.

Do you remember Second Lieutenant Smith? He was under your commands when you where commanding the 11º Army Squadron in Southampton. He was an extremely tall, thin man with straight red hair visible from under the cap. He had large grey eyes that always gave him a sleepy look which made the enlisted personal unconfident in his leadership qualities.

After 2 years in Iraq, he is now posted here to Kampala, and his look has totally changed. His sleepy look has gone that together with his well-built body, gives him a strong and reliable appearance that impresses the soldiers.

Yours faithfully

Lt. Martínez.

Task 3

Hi Mick,

Yesterday our ambassador came to visit us, and as ever, we had to do extra work, preparing and organizing all the extra stuff.

Everything was turning out just as planned, but when the ambassador and his entourage were going to visit the sport’s zone, suddenly a ball came from out of the blue, hitting the ambassador’s assistant in the heel making him stumble and run into the ambassador, and both fell to the ground. Our Mayor blushed not knowing where to look, finally he helped the assistant (it was a female) to get up and the ambassador got up by himself, starting to laugh seeing the funny of the situation.

Best regards

Lt. Martínez