

04-08-AL44

Support Chief UMOUE

Addis Ababa (Ethiopia)

Mr. Kalim , Jestea

Catering MINOS Manager

24 Sampala Street

Addis Ababa (Ethiopia)

Addis Ababa, 14th October 2011

Dear Mr. Kalim:

The aim of this letter is to inform you about the reasons for rescinding our contract at the end of the next month regarding the point number 9, paragraph a.

Comentario [s1]: With reference to

As you know, we have maintained several discussions during the last ten weeks due to the unsatisfied service offered for your company.

Comentario [s2]: Over the last ten

Comentario [s3]: about

Comentario [s4]: unsatisfactory service offered by

My office has received official and informal complaints from users and Branch Office Managers. We have proceeded to check them. The result has been a poor quality of food, an unacceptable cleaning of installations and kitchenware.

Comentario [s5]: Our findings include:

Comentario [s6]: And an

Comentario [s7]: Level of cleanliness in

The behavior of the personnel working at the dining room has been another aspect checked, with similar unsatisfied result.

Comentario [s8]: was

Comentario [s9]: which we checked

Your enterprise has been time to correct these deficiencies and nobody has taken any action for solving them

Comentario [s10]: unsatisfactory results

Comentario [s11]: had

Comentario [s12]: to deal with

My organization was very disappointed to find that your company, after several verbal's advertising, hasn't taken any decision.

Comentario [s13]: verbal warnings

Comentario [s14]: has yet to take a

The lack of qualifying personnel has been your repetitive answered for any of our claims. We understood that you had had enough time to look for people needed to solve these deficiencies.

Comentario [s15]: qualified

Comentario [s16]: only answer

Comentario [s17]: all

Comentario [s18]: complaints

Comentario [s19]: believe

Comentario [s20]: have

Comentario [s21]: for the

Under these circumstances, we have decided to rescind the contract at the end of the next month. On 30th November we will proceed to check the inventory of the kitchenware, installations and tools, regarding the procedure established in our contract.

Comentario [s22]: in accordance with

Best regards

David Martinez

Good effort. There are some very good turns of expression in this exercise.